

Message: RE: The Haven of Grace march invoice

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From Kraft, Emily **Date** Friday, March 3, 2017 1:30 PM
To 'Andrea Vent'
Cc

Hi Andrea – You will need to enter an amount for the prior invoiced total (cell C19). This should be the invoice amount for February (which is the exact same amount as for March, so this month it's easy). If the template doesn't give enough room to show the amount, let me know and I will send you a modified template.

From: Andrea Vent [mailto:AVent@havenofgracestl.org]
Sent: Friday, March 03, 2017 1:25 PM
To: Kraft, Emily
Subject: The Haven of Grace march invoice

Emily, please let me know if I need to do anything else.

Andrea Vent

Executive Director

The Haven of Grace
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mission

Serving women who are young, pregnant and homeless, we provide a safe, nurturing home, educational programs and long-term support for mother and child. Founded in faith, we instill hope, dignity and the pride of independence, one family at a time.